

Police Chiefs Desk Reference

Illinois Resources for Law Enforcement Professionals



Foreword

Illinois Association of Chiefs of Police

Training

Illinois Association of Chiefs of Police Programs

Other Illinois Association of Chiefs of Police
Resources



Illinois Association of Chiefs

in partnership with

International Association of Chiefs of Police New Police Chief Mentoring Project



Dear Illinois Law Enforcement Professional:

While the basic concept of mentoring of a newer employee by a more experienced person is well understood and has been practiced throughout history, it is a concept that benefits from formal structure. For example; sharing relevant common situations and possible resolutions, benefit anyone new to a role as police chief. In the case of new recruits, some agencies arrange a mentor to assist the new employee before he or she even report for duty. It should be noted that this role is separate and distinct from that of the Field Training Officer. The concept can also be extended to newly appointed personnel in various ranks; e.g. newly promoted sergeants.

In a parallel manner, there are systems in place to train newly appointed police chiefs, although this does not constitute formal mentoring. For a number of years, Illinois has provided training for new chiefs through the Illinois Law Enforcement and Training Standards Board (ILETSB) and the state Association of Chiefs of Police. This training involves classroom presentations and group discussions over the course of several days and through training and educational programs at the semi-annual chiefs of police meetings.

Since 1997, the International Association of Chiefs of Police (IACP) has actively supported smaller agencies through the Smaller Agency Technical Assistance Program, funded by the Bureau of Justice Assistance (BJA). In 2003, the program was expanded to include a New Police Chief Mentoring initiative. The focus of the project is to provide newer police chiefs from smaller agencies with access to seasoned chiefs from similar sized agencies to learn how they achieved success and resolved similar problems.

The project is designed to render leadership development and policy guidance to new chiefs as they begin their tenure through mentoring assistance and through the dissemination of the **Police Chiefs Desk Reference (PCDR)**. The Illinois Association of Chiefs of Police has formed a partnership with the IACP to provide these services to chiefs in the State of Illinois.

The IACP established the New Police Chief Mentoring Project in response to requests from chiefs in smaller agencies seeking support or an experienced professional with whom to share their experiences and questions. This guidance is most often provided through telephone or internet contact. The primary principle is that an experienced chief-colleague from an outside agency can ease the transition into the role of chief of police.

The PCDR, a major component of the Mentoring Project, contains a wealth of resources to assist chiefs in their new role and has received an overwhelmingly positive response since its release in November of 2004. Requests for the product have been received from all staff levels representing various sizes and types of agencies. Included in this resource is information on leadership, ethics, policies and procedures, accreditation, funding, sample internal and community surveys, as well as best practices guides written specifically for smaller agencies on a wide range of topics. Many other resource listings, summaries, and web site referrals, are also incorporated into the reference. A copy can be viewed online at www.polic chiefsdeskreference.org.

To complement this resource and provide further support to Illinois law enforcement professionals, the Illinois Association of Chiefs of Police (IL-ACP) has created this state specific supplement to be added to the PCDR binder. The Illinois supplement includes association history, key contact information, training information, and information on Web site links to a number of other resources for police chiefs in our state.

The Illinois Association of Chiefs of Police is working with the International Association of Chiefs of Police to provide regional mentors to work one-on-one with newer chiefs in Illinois. To serve as an International Association and Illinois Association of Chiefs of Police mentor or to work with an experienced chief, visit www.iacpmentoring.org for applications and further information. The Illinois Association of Chiefs of Police encourages you to participate in this valuable program and take advantage of the resources that have been developed to support law enforcement professionals so they may better serve their agency and community.

There are more than 800 police agencies in Illinois. In any given year approximately 100 of them acquire a new chief of police. There are many sources of information and assistance available to a new chief. All law enforcement personnel, whether internal or coming to a department externally, will benefit from being familiar with as many resources as possible. Hopefully, the Illinois PCDR supplement can be of use even to an experienced chief, if only as a reminder.

This resource is provided by your President, Board of Officers, and members of the Executive Board.

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Illinois Association of Chiefs of Police (IACP)

www.ilchiefs.org

History

Formed in 1941, our first President was a railroad police chief. Over these past 67 years, the IL-ACP has grown from a few northern Illinois police chiefs to more than 1,200 members comprised of active police agency department heads, command officers, campus law enforcement administrators, and a sizeable assemblage of corporate sector security administrators and directors. More than 500 Illinois police agencies of all sizes are represented. This number includes the Superintendent of the Chicago Police Department and the Director of the Illinois State Police. Membership includes local, state, federal, college, university, tribal, and railroad law enforcement. Associate members also provide support and service for Illinois programs.

Mission Statement and Values

The mission of the IL-ACP is to promote the professional and personal development of its members through innovative services, training seminars and programs, member networking, and camaraderie designed to make a positive impact on the quality of life in the communities its members serve.

We are the professional organization of chiefs of police and other leaders of police and public safety organizations in the state of Illinois. We value compassion, integrity, accountability, fairness, professionalism, innovation, continuous improvement, diversity, and inclusion. We aim to earn and maintain the unqualified respect of the people our members serve and protect, and to be respected leaders in our communities, our state, our nation, and internationally. See our complete mission statement on our web site at www.ilchiefs.org.

Organizational Structure

Contact Information

Illinois Association of Chiefs of Police
426 S. Fifth Street – Suite 200
Springfield, IL 62701-1824
Phone: 217-523-3765
Fax: 217-523-8352
E-mail: IACP@IIChiefs.org
Web page: www.ilchiefs.org/

Board of Officers

The Board of Officers (the Board) consists of a President, four Vice Presidents, and the immediate past President. By Constitution and By-Laws, the Board comprises the corporate authority of the Association. The Board appoints a Parliamentarian, Sergeant-at-Arms, and Legal Advisors. The President and the Board set the general agenda for the Association with guidance and direction from the Executive Board.

Executive Board

By Constitution and By-Laws, the governing body of the Association is its Executive Board. Each incoming President makes ten appointments. Members serve for two year terms and may be reappointed by the incoming President. Incoming Presidents make appointments for those members whose terms are about to expire.

Staff

Among the full- and part-time personnel employed by the Association are an Executive Director, a Deputy Director, and support staff as required for conducting Association business. The Association staff is headquartered in Springfield. You will find they are experienced and helpful with your inquiries.

Committees and Chairpersons

Members participate in Association affairs through service on various committees. Subjects of interest are addressed, reviewed, and acted on through recommendations to the Board of Officers and the Executive Board.

Each elected officer serves in an oversight role for specific standing, ad hoc, or special committees. The committee reports and/or recommendations are coordinated via the oversight Board of Officers member.

Regional Associations

No matter the capacity in which you serve as a Police Chief in Illinois, there is a Regional Association of Chiefs of Police with whom you can network. In addition to your membership with the International Association and State Association, we encourage you to join and actively participate in your Regional Police Chief's Association.

Regional Association Presidents are, by Constitution and By-Laws, voting members of the Executive Board. Additionally, other related law enforcement associations are invited to attend Executive Board meetings to contribute to discussion and bring matters of interest to the attention of the Executive Board each quarter. They do not vote on business matters of the Executive Board.

Web Page

An important component of membership services is to provide notices and information on current issues and events. Another component is to provide networking contacts, links to member departments, and other valuable resources. These membership services are available on the IL-ACP Web site at, www.ilchiefs.org.

Web Site Index

Code of Ethics – www.ilchiefs.org/subpage.asp?pagenumber=46351

Mission & Vision Statement – www.ilchiefs.org/subpage.asp?pagenumber=46353

Executive Board – www.ilchiefs.org/subpage.asp?pagenumber=46357

Committee Chairmen and Vice Chairs – www.ilchiefs.org/subpage.asp?pagenumber=46358

Past Presidents – www.ilchiefs.org/subpage.asp?pagenumber=46359

Police Departments (Links) – www.ilchiefs.org/subpage.asp?pagenumber=46361

Related Agencies – www.ilchiefs.org/subpage.asp?pagenumber=46362

Legal Sources, Etc. – www.ilchiefs.org/subpage.asp?pagenumber=46363

Training Programs

Mentoring Training

In cooperation with the International Association of Chiefs of Police, the Illinois Association of Chiefs of Police now offers mentoring service to new chiefs within the state. New chiefs in Illinois interested in working with a mentor will be matched with a mentor who is also a chief in Illinois. A benefit to this model is that participants and mentors are both operating under the same state statutes and practices. For more information about this opportunity, email mentoring@theiacp.org.

A very important part of the mentoring program is the Police Chiefs Desk Reference: A Guide for Newly Appointed Police Leaders (PCDR). This publication is available both on the internet and in print. Supported by a grant from the Bureau of Justice Assistance, the PCDR contains more than 300 pages of topics such as: ethics, leadership, policy, budgeting, recruitment and retention of personnel, and many other core topics. The PCDR also offers an additional resources which are chapters specific to individual states. Additional information on the PCDR is available at www.policetchiefsdeskreference.org.

New Chiefs Training Seminar

The IL-ACP, in cooperation with ILETSB, conducts an annual seminar for newly appointed chiefs. This orientation program provides instruction on a variety of topics to assist the newly appointed chief, including: budgeting, personnel and labor issues, administrative practices, etc. Contact the IL-ACP office for details.

Semi-Annual Training Conferences

The IL-ACP conducts semi-annual conferences (a winter and summer conference) where training is provided for our membership. The training meets the Illinois Law Enforcement and Training Standards Board (ILETSB) 20-hour mandated training that counts towards the annual requirement for chiefs. The conferences are usually held in January, when the new President is installed, and in June; more information is available at www.ilchiefs.org/subpage.asp?pagenumber=46764.

Illinois Law Enforcement and Training Standards Board

Many issues for police chiefs involve training matters, such as yearly weapons re-qualification, the National Incident Management System (NIMS) certifications, Blood-borne Pathogen/Hazardous Materials training (Illinois Department of Labor), mobile terminal access to Law Enforcement Agencies Data System (LEADS), waivers, and time frame to get officer(s) trained. The Illinois Law Enforcement Training and Standards Board (ILETSB) is the definitive source for answers to questions relating to such training.

The Board is a statutorily enabled governing body created through 50 ILCS 705/ - the Illinois Police Training Act. The ILETSB is governed by a board composed of 19 members. Some of the members serve by virtue of their position within local, state, tribal, or federal law enforcement agencies while others are appointed by the Governor to fill specific Board positions. The ILETSB Web site is replete with information on state training requirements, white papers on timely topics and programs, applications and forms, special projects, and a wide array of links to other public safety entities and groups. ILETSB is headquartered in Springfield, IL.

Contact information for ILETSB is:

Phone: 217-782-4540

Fax: 217-524-5350

Web site: www.ptb.state.il.us

Training Academies

There are five police recruit basic training academies accredited by the ILETSB. Some programs are residential and some commuter. The training is ten or more weeks in length. Each requires that the new candidate successfully pass the Police Wellness Evaluation Report (POWER test- a certified test of job-

related physical ability), certified firearms proficiency test, and the State Certification Exam.

At the completion of the training academy course work, the student must pass a state written examination to become certified as a police officer. A few potential police recruit candidates may attend, when offered, an intern program at an academy. The intern program allows an individual to pay their own expenses in anticipation of possibly being hired. In the vast majority of cases however, the academy tuition and salary for the recruit are paid by the sponsoring police agency when hired. The ILET SB, by statute, reimburses the local agency for a portion of incurred training cost.

In Illinois, all chiefs must be ILET SB certified. If you are an out-of-state hire, you may apply to the ILET SB for an Application for Waiver of Training at www.ptb.state.il.us/training/training_outofstate.htm.

Mobile Training Units

The ILET SB has established 16 Mobile Training Units (MTU's) to serve local agencies. The MTU's provide valuable, year-round training programs on timely public safety topics for both management and line personnel. The MTU serving your area may be located by visiting www.ptb.state.il.us or you can view a map of MTU units in Illinois at www.nitab.org/iletsb.htm.

Part-Time Police Officer Training

Part-time police officers must also be certified by the state after they complete 400 hours of the part-time officer training course and written examination. The training course and written exam can now be completed online at www.ptb.state.il.us/training/training_parttime.htm.

Note that there is a distinction in Illinois law between part-time officers and auxiliary officers. A **Part-Time Officer** is a law enforcement officer who has completed his or her probationary period and is employed on a part-time basis as a law enforcement officer by a participating unit of local government or as a campus police officer by a participating state-controlled university, college, or public community college (ACT 705. Illinois Police Training IL Compiled Statute 50 ILCS, Section 705/1-705/12). An **Auxiliary Officer** is an officer who has assigned duties such as to aid or direct traffic within a municipality, to aid in control of natural or man made disasters, and to aid in case of civil disorder as directed by the chief of police (SB 450 Sec. 3.1-30-20).

Certified Officer Courses

The ILET SB offers more than 20 certified course listings. These courses offer board certification in many areas of public safety concentration or are statutorily required to perform specific tasks.

The course offerings include, but are not limited to: Basic Investigator Course, Breath Alcohol Testing, Breath Alcohol Training, Bureau of Identification Training, Control Tactics, Homicide Investigation, Firearms Instructor, Canine Officer, and Juvenile Officer. The Board Web site lists all course offerings, dates, time, and locations at www.ptb.state.il.us/training/training_schedule.htm.

Executive Institute

The ILET SB, in cooperation with Western Illinois University, conducts an Executive Institute for Chiefs and Command Officers. For further information contact the Association office, the Training Board, or the Executive Institute. Contact information for the Executive Institute is:

Susan C. Nichols

Phone: 309-298-2645

Fax: 309-298-2642

E mail: SC-Nichols1@wiu.edu

Illinois Association of Chiefs of Police Programs

Executive Certification

The IL-ACP offers a Voluntary Police Chief Certification program. The program requires submittal of various qualifying documents, successful passage of a written examination, and an oral interview to obtain the status of “Certified Chief.” Lower ranking command personnel may also participate to become “Certified Eligible.” The Voluntary Police Chief Certification Committee provides a preparatory orientation session at various times and locations throughout the state to assist candidates desiring to seek certification.

Police Chiefs and Deputy Chiefs are required, pursuant to state law, 50 ILCS 705-10.7 (January 1, 2006), to complete 20 hours of annual continuing education. Chiefs and Deputy Chiefs seeking voluntary certification are required to complete 20 hours of approved and documented administrative training each year. Many attend the semi-annual training conferences of the IL-ACP to meet this requirement. This Police Chief specific 20-hour requirement is in addition to any other state mandated training.

Detailed requirements of the Voluntary Police Chief Certification program, as well as the application form, can be easily accessed online at www.ilchiefs.org/itemfind.asp?articleid=7047.

Executive Search and Agency Assessment Programs

The IL-ACP offers an Executive Search program that allows member agencies to contract with the IL-ACP, at a member rate, to conduct a search for any level of executive appointment or promotion within an agency.

Additionally, the Agency Assessment Program allows member agencies to contract with the IL-ACP, at a member rate, to conduct an extensive analysis of agency operations. These reviews address agency operations at the executive, administrative, and operational levels. Policy and procedure reviews, records management, manpower allocation, and organizational structure are concentration areas of review offered.

Both programs are staffed with trained, experienced administrators and professionals who deliver the highest quality of work product. Contact the IL-ACP staff for more information about these programs.

Police Entry Level and Promotional Testing

The IL-ACP maintains a contract with a professional testing service for the purpose of assisting communities with recruit candidate testing. The IL-ACP, along with the testing service, provides first and second line testing for promotional advancement. Contact the IL-ACP staff for more information.

Police/Security Expo

The Midwest Police and Security Expo and Conference is staged in August of each year. Over the past seven years, the Expo has grown to accommodate more than 240 vendor exhibits and a wide variety of training programs and demonstrations. Vendors representing the latest in technology, uniforms, vehicles, and other public safety related items convene for two days to display their products. Both members and non-members are invited to have their personnel visit the Expo to see the latest in police equipment and technology. Admission to the event is free. More information on the Expo is available at www.ilchiefs.org/subpage.asp?pagenumber=46377.

Accreditation Program

The IL-ACP, in cooperation with the Illinois Police Accreditation Coalition (I-PAC), is presently engaged in establishing a state accreditation program. The new state accreditation program will recognize the needs of the small and medium sized agencies that desire to obtain accreditation status. I-PAC will provide the on-site inspection and review process to assist in preparing for the final on-site review for accreditation status.

This program recognizes and supports the concept of accreditation as a means to enhance law enforcement services. I-PAC provides a network for member agencies that encourages communication, mutual cooperation, support, and sharing of valuable resources as they proceed through the accreditation process.

Other Illinois Association of Chiefs of Police Resources

Jacob Novak Scholarship Program

Each year the IL-ACP sponsors a student from an agency whose budgetary constraints would not allow him or her to attend the Staff and Command Program held by Northwestern University's Center for Public Safety. Further information about this program and applications are available online at www.ilchiefs.org/itemfind.asp?articleid=7045.

Legislative Program Alerts

The IL-ACP maintains an aggressive legislative program. The Legislative Committee meets several times throughout the year to draft new or review filed legislation. The IL-ACP's Deputy Director serves as legislative liaison and chief lobbyist. Every week, the IL-ACP sends its membership a Legislative Alert newsletter. The alert newsletter keeps members informed of critical matters pending in the Illinois General Assembly. During a typical legislative session, the IL-ACP submits 12 to 15 new bills requested by the membership. The IL-ACP's success rate is in the 95th percentile. Similarly, the IL-ACP is highly successful in defeating bills that are not beneficial to our membership. The alert newsletter is also the "call to arms" for members; urging members to contact their respective senators and representatives on items affecting public safety. For more information about the Legislative Alert newsletter, contact IL-ACP staff.

Membership Listing

A variety of contact information for all members of the IL-ACP is available in the Members Only area of our Web site. If you are a member you can log in to view agency, telephone, fax, e-mail, Web site, and membership by type. Log in to the Members Only area at www.ilchiefs.org.

Web Links to Resources

The IL-ACP Web page contains a wealth of information. Current and upcoming scheduled events, white papers, legal alerts, and links to other resources can be found on the IL-ACP Web site at www.ilchiefs.org.

Illinois Traffic Safety Challenge

The Illinois Traffic Safety Challenge is coordinated by the Illinois Association of Chiefs of Police Traffic Committee and is designed to challenge police departments, county sheriff agencies, state police districts, and other law enforcement agencies to tackle the traffic safety problems in their jurisdictions in unique ways. Further information regarding the Illinois Traffic Safety Challenge can be found at www.ilchiefs.org/itemfind.asp?articleid=13413.

Municipal and Other Government Entities

With more than 1,200 jurisdictions operating within the state at the local, township, university and college, forest preserve, airport authority, tribal, and other levels of government, Illinois is a complex state, embroidered with many statutory requirements.

The best place to start in determining your status within this quilt of authorities is the **Illinois Municipal Code - Chapter 65 - Section 5** and the **Local Government Act - Chapter 50 of the Illinois Compiled Statutes**. Of particular importance within these two chapters of the statutes are Section 5 - Article 10 of the Illinois Municipal Code entitled *Employees and Employment* and many sections in the 700 Section listings within the Local Government Act.

Cited below is a partial listing of the titles and topics addressed in these chapters.

Illinois Municipal Code - Chapter 65/ Section 5
Article 10 - Employees and Employment

Division 1 - Civil Service In Cities
Division 2.1 - Board Of Fire and Police Commissioners
Division 3 - Hours, Wages, and Working Conditions Of Police Officers And Fire Fighters

Local Government Act – Chapter 50

POLICE, FIRE, AND EMERGENCY SERVICES

50 ILCS 705/	Illinois Police Training Act.
50 ILCS 707/	Law Enforcement Camera Grant Act.
50 ILCS 708/	Law Enforcement Intern Training Act.
50 ILCS 710/	Peace Officer Firearm Training Act.
50 ILCS 715/	Law Enforcement Salary Grant Act.
50 ILCS 720/	Intergovernmental Law Enforcement Officer's In-Service Training Act.
50 ILCS 722/	Missing Persons Identification Act.
50 ILCS 725/	Uniform Peace Officers' Disciplinary Act.
50 ILCS 730/	Parade Police Protection Charge Waiver Act.
50 ILCS 742/	Fire Department Promotion Act.
50 ILCS 750/	Emergency Telephone System Act.
50 ILCS 751/	Wireless Emergency Telephone Safety Act.
50 ILCS 752/	Illinois Public Safety Agency Network Act.

The provisions of Article-10 of the Illinois Municipal Code – Chapter 65/ Section 5 set forth the provisions that govern the hiring and promotional practices and requirements of the various sized jurisdictions operating under a Civil Service Commission or Board of Police & Fire Commissioners.

Pension Systems

To accompany the plethora of statutes that govern police agencies, Illinois also hosts a variety of pension systems. In Illinois, reference to the “upstate pension system” refers only to the City of Chicago, while reference to the “downstate pension system” refers to all other jurisdictions – depending on size – outside of Chicago.

The statutory authority for all pension systems in Illinois is found in **Chapter 40 of the Illinois Compiled Statutes - ILCS 5/ - Illinois Pension Code.**

The Articles within this chapter of particular interest include:

- Article 3** - Police Pension Fund - Municipalities 500,000 And Under
- Article 4** - Firefighters' Pension Fund - Municipalities 500,000 And Under
- Article 5** - Police's Annuity and Benefit Fund--Cities Over 500,000
- Article 7** - Illinois Municipal Retirement Fund

Highlights of a few of these articles are featured below.

Downstate Police Pension – Article 3

Illinois law requires all communities with a population of 5,000 or more to provide a pension for law enforcement personnel. The employee becomes vested in the pension after eight years of service and may retire after 20 years of service and attainment of age 50. There are provisions within the system that allow for transportability and combining years of service from other systems. Each downstate pension system enjoys its own autonomy and the State Treasurer is an *Ex Officio* member of each board.

Illinois Municipal Retirement Fund (IMRF) – Article 7

IMRF is available to law enforcement personnel for communities with a population of 5,000 or fewer that choose not to set up a separate, local pension board and operation.

The IMRF was created in 1939 by the Illinois General Assembly and began operating in 1941 with five original employers and \$5,000 in assets. Today IMRF serves approximately 2,900 employers and has approximately \$23 billion in assets. Since 1941, IMRF has provided employees of local governments and school districts in Illinois (with the exception of the City of Chicago and Cook County) with a sound and

efficient system for the payment of retirement, disability, and death benefits. Further information regarding the IMRF is available on their Web site at www.imrf.org/.

Sheriffs Retirement Fund (SLEP)

The Sheriff's Law Enforcement Personnel (SLEP) plan is administered by the IMRF and provides for transportability and combining years of service from other systems for police personnel who opt to participate in this plan (40 ILCS 5/7-109.3). The system primarily serves the County Sheriffs' departments within the state. Detailed information is available for download at www.imrf.org/pubs/member_pubs/mbr_books/SLEPplan.pdf.



~ JOIN THE CHIEFS ~

Application for Membership

I herewith present my application for membership in the Illinois Association of Chiefs of Police, promising if selected, to be governed by the Constitution and By-Laws of the Association.

Name: _____ (first) (middle) (last) First name for Nametags: _____

Title/Rank: _____ Date of Birth: _____

Name of Agency/Business: _____

Business Phone: (_____) _____ FAX #: (_____) _____ E-Mail: _____
(area code) (area code)

Office Address: _____ County: _____
(number/street) (city & state) (zip + four)

Home Address: _____ Home Phone: (_____) _____
(number/street) (city & state) (zip + four) (area code)

U.S. Congressional District #: _____ IL Senate Legislative District #: _____ IL House District #: _____

Are you a member of the International Association of Chiefs of Police? Yes No

Are you a member of an Illinois Regional Association? Yes No If so, which one? _____

Signature of Applicant: _____ Date Signed: _____

* Sponsor: _____
(Member's Name) (Title) (Agency)

* For Active Membership, if applicant is other than Chief Executive of the Department, application MUST bear the sponsor endorsement of the Chief Executive of the Department. Applications for Active or Associate membership MUST be endorsed by an Active Member in good standing of this Association.

NOTE: Applicants for Associate Membership shall attach documentation to indicate their qualifications for Membership by virtue of their training and experience in Police and other Law Enforcement activity, and other professional attainments in Police Science or Administration, or their legitimate special interest in Law Enforcement activity compatible with the goals of this Association.

By returning your completed application with payment, you agree to allow IACP to send you communications via fax and/or email. Your information will not be used for the purposes of telemarketing or Internet Spam of any kind.

I AM APPLYING FOR: Check applicable category below. For an explanation of membership types, consult Article III of the By-Laws on the back of this brochure or detailed on the website www.ilchiefs.org.

- Active - 1st member of agency - \$200
- Active Other - 2nd/additional members of agency - \$85
- Associate - 1st member of agency - \$135
- Associate Other - 2nd/ additional members of agency - \$85
- Retired Member** - \$200
- Life Associate - \$135
- Sustaining - \$250

(This space for Office use only)

Date Rec'd _____

Rec'd By: _____

Approved By: _____

**NOTE: Retired Membership classification is reserved for Active 1st Members who retired with less than 10 years of membership but who desire to attain Life Membership status. IACP Constitution & By-Laws -- Article III.

PAYMENT METHOD:

Bill my Agency (An invoice will be mailed to your agency; however, Member ID # will not be assigned until payment is received.)

Payment Enclosed with Check, made payable to Illinois Association of Chiefs of Police

Please Charge My: VISA / MASTERCARD Card # _____ Exp. Date: _____ 3Digit ID: _____

Name on Credit Card: _____ (only VISA or Mastercard accepted by IACP)

Contributions or gifts to the Illinois Association of Chiefs of Police are not deductible as charitable contributions for federal income tax purposes. However, dues payments may be deductible by members as an ordinary and necessary business expense, when applicable.

Excerpts from the IACP Constitution and By-Laws, ARTICLE III –

CLASSES OF MEMBERSHIP

Section 1. ACTIVE MEMBERS

The following persons shall be eligible for active membership:

- a. Commissioners, Superintendents, Chiefs, Directors and Sheriffs having actual supervision of and receiving salaries from any legally constituted state, county, or municipal police department of any political subdivision or governmental jurisdiction of this state, having authority to adopt and enforce police regulations under the Constitution and the laws of the State of Illinois.
- b. Executive assistants, Executive heads, Assistant Chiefs, Deputy Chiefs, and Division, District or Bureau commanding officers, all of such persons having command authority, and including legal advisors who are employed full time by the same governmental unit, when their application is approved by the Chief Executive of the department. This approval by the Chief Executive of the department must be renewed annually.
- c. The executive head or commanding officer of federal law enforcement agencies stationed within this state; and division or bureau commanding officers of such department only when recommended for such membership by the commanding officer of such departments annually.
- d. The chief executive officers of railroad police systems which maintain offices within this State; chief executive officers of university police departments with statutory authority; and division or bureau commanding officers of such departments only when approved for such membership by the chief executive of these departments. This approval by the chief executive of these departments must be renewed annually.
- e. All applicants for active membership must be recommended by an active member in good standing.

Section 2. ASSOCIATE MEMBERS

- a. Any person not eligible for active membership, but qualified by training and experience in police or other law enforcement activity, or by other professional attainments in police science or administration, or persons who have a legitimate special interest in law enforcement activity compatible with the goals of the Illinois Association of Chiefs of Police shall be eligible for associate membership in this Association. Associate members shall have all the privileges of active membership except:
 1. Associate members shall not hold office;
 2. Associate members shall have the privilege of voting only during the term of their chairmanship of a standing committee.
- b. All applications for associate membership shall be recommended by an active member who possesses knowledge of the qualifications and the character of the applicant.

Section 3A. RETIRED MEMBERS

- a. Any person who has been honorably retired as an active member and who was an active member upon retirement, but who does not qualify in length of time of *membership* for life membership, may retain membership as a retired member.
- b. A retired member shall be required to pay dues as determined by the Executive Board, is eligible to vote, but may not hold elected office.
- c. A retired member, upon attaining the years necessary for life membership, may apply for life membership.

Section 5. SUSTAINING MEMBERS

- a. Persons and Corporations known to be consistent advocates of law enforcement who may desire to lend their aid to the forces engaged in that pursuit, may apply for sustaining membership.
- b. Corporations applying for membership shall designate one person to be representative of that membership.

Dues

- The annual dues for all membership classifications are determined by the Executive Board and reviewed on an annual basis. Article III, Section 8.
- Current dues structure is posted on the IACP website.
- Dues shall be payable to the Illinois Association of Chiefs of Police on January 1st of each calendar year. New members joining after **September 30th** of any calendar year shall pay the total dues amount for the current year and shall be credited membership for the following calendar year.

Please indicate (X) your committee interest for participation:

IACP Committees

- | | |
|--|--|
| <input type="checkbox"/> Assessment Centers | <input type="checkbox"/> Membership |
| <input type="checkbox"/> Bias Free Policing & Minority Recruitment | <input type="checkbox"/> Police Chief Certification |
| <input type="checkbox"/> Chaplain | <input type="checkbox"/> Police Chief Mentoring |
| <input type="checkbox"/> Communications & Technology | <input type="checkbox"/> Police Memorial |
| <input type="checkbox"/> Constitution, By-Laws & Resolutions | <input type="checkbox"/> Police Psychologists |
| <input type="checkbox"/> Expo & Conferences | <input type="checkbox"/> Police & Citizens Awards |
| <input type="checkbox"/> Financial & Strategic Planning | <input type="checkbox"/> Public & Private Police Liaison |
| <input type="checkbox"/> Golf - Downstate | <input type="checkbox"/> Special Olympics L.E. Torch Run |
| <input type="checkbox"/> Golf - Upstate | <input type="checkbox"/> Traffic |
| <input type="checkbox"/> Hometown Security | <input type="checkbox"/> Training |
| <input type="checkbox"/> ICALEA | <input type="checkbox"/> TRIAD |
| <input type="checkbox"/> Juvenile Justice | <input type="checkbox"/> Vocational Exchange |
| <input type="checkbox"/> Law & Human Resources | |
| <input type="checkbox"/> Legislative | |

By returning your completed application with payment, you agree to allow the IACP to send you communications via fax and/or email. Your information will not be used for the purposes of telemarketing or Internet Spam of any kind.

(Note: For a review of all membership classifications, see Article III of the By-Laws)